The Annual Quality Assurance Report (AQAR) of the IQAC
(For Affiliated/Constituent Colleges)

Institutions Accredited by NAAC need to submit an Annual self-reviewed progress report i.e. Annual Quality Assurance Report (AQAR) to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the IQAC at the beginning of the Academic year. *The AQAR period would be the Academic Year. (For example, July 1, 2017 to June 30, 2018)*

Part – A

Data of the Institution for the session 2020-21
(data may be captured from IIQA)

1. Name of the Institution   Gopalpur College, Gopalpur on -sea

- Name of the Head of the institution: Sri. Ramakanta Choudhury

- Designation   :Principal

- Does the institution function from own campus: Yes

- Phone no./Alternate phone no.:   0680-2343578

- Mobile no.:   9938589403

- Registered e-mail: collegegopalpur@gmail.com

- Alternate e-mail :   iqacgpc@gmail.com

- Address   :   Main Road

- City/Town   :   Gopalpur On-Sea

- State/UT   :   Odisha

- Pin Code   :   761002

2. Institutional status:
- Affiliated / Constituent: Constituent
- Type of Institution: Co-education/Men/Women: Co-education
- Location : Rural/Semi-urban/Urban:Semi-urban
- Financial Status: Grants-in aid/ UGC 2f and 12 (B)/ Self financing(please specify)

- Name of the Affiliating University: Khallikote University, Berhampur
- Name of the IQAC Co-ordinator : Dr. Ranjit Kumar Das
- Phone no.9437323151

- Mobile: 9437616382

- IQAC e-mail address: iqacgpc1982@gmail.com

- Alternate Email address:

3. Website address:

Web-link of the AQAR: (Previous Academic Year):

For ex. http://www.ladykeanecollege.edu.in/AQAR2012-13.doc

4. Whether Academic Calendar prepared during the year?

Yes/No…. , if yes, whether it is uploaded in the Institutional website:

Weblink:

5. Accreditation Details:

Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1st				from: to:
2nd				from: to:
3rd				from: to:
4th				from: to:
5th				from: to:

6. Date of Establishment of IQAC: DD/MM/YYYY: 29.09.2014

7. Internal Quality Assurance System

7.1 Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & duration	Number of participants/ beneficiaries
1. Orientation Programme for freshers	15.10.2021	+3 1st year students
2. National Webinar organized on Role of IQAC on Institutional Quality Development	10.02.2021	233
3. Workshop on G.S.T. Organised by Commerce Dept. and IQAC	02. 09. 2021	66
4. National Seminar Organised by History Department on "Understanding Shree Jagannath Culture: The Symbol of National Integration"	22. 10. 2021	152
5. Faculty Exchange Programme to Kshetra Mohan Science Degree College, Narendrapur	22.11.2020 & 24.11.2020	4 Faculties

> *Note: Some Quality Assurance initiatives of the institution are:*
>   *(Indicative list)*
>
> - *Regular meeting of Internal Quality Assurance Cell (IQAC); timely submission of Annual Quality Assurance Report (AQAR) to NAAC; Feedback from all stakeholders collected, analysed and used for improvements*
> - *Academic Administrative Audit (AAA) conducted and its follow up action*
> - *Participation in NIRF*
> - *ISO Certification*
> - *NBA etc.*

8. Provide the list of funds by Central/ State Government-

UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/ Department/Faculty	Scheme	Funding agency	Year of award with Duration	Amount
Institution	Infrastructure grant	State. Govt	2020-21	10,00000/-
Institution	Infrastructure grant	State. Govt	2020-21	15,00000/-
Institution	……..	………	……………...	

9. Whether composition of IQAC as per latest NAAC guidelines: Yes/No: Yes

   *upload latest notification of formation of IQAC

10. No. of IQAC meetings held during the year: 04

The minutes of IQAC meeting and compliance to the decisions have been uploaded on the institutional website……. Yes (Separate sheet enclosed)
Yes/No: Yes
   (Please upload, minutes of meetings and action taken report)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?   Yes   No ✓

        If yes, mention the amount: Year:

12. Significant contributions made by IQAC during the current year (maximum five bullets)

   *Awareness campaign on Covid – 19 SOP

   *Career Awareness Programmes

   *Observation of National Voters Day

   *Organised Mo–College Abhiyan Programme

   *Ajadika Amrut Mahostav @75

13. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements / Outcomes
1. Utilisation of infrastructure grant received from state government. 2. To conduct National level, State level and Departmental seminars. 3. To encourage all departments to apply for Major/ Minor research projects under different organisation. 4. To conduct Orientation/ Induction meeting of 1st year students. 5. To organise Gender Sensitization programme. 6. To organise Alumni meeting. 7. To organise Career counselling programme to create awareness among students. 8. To create awareness on Road and Safety. 9. To organise different social activities by NSS, YRC and Scout and Guide. 10. To create more infrastructure facilities to meet the requirement of government guidelines relating to Covid-19 Pandemic. 11. To conduct webinar and also to encourage faculty members to participate on webinars.	1. Construction of class room is under progress under infrastructure grant. 2. Encouraged faculty members to opt for Minor / Major research Projects under different organisations. 3. Constructed six numbers of toilets for the boys and girls. 4. Conducted a webinar by IQAC on 10/02/2021 5. Conducted awareness programme in the slum area to follow the S.O.P. issued by government during COVID 19, pandemic.

14. Whether the AQAR was placed before statutory body?   Yes /No: No

Name of the Statutory body: Governing Body   Date of meeting(s):
The term of Governing Body has expired and the G. B. has not been formed yet. The report will be placed in the meeting for post facto approval after formation of G. B.

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning?
Yes/No: No   Date:

Whether institutional data submitted to AISHE: Yes/No: NO
Year: Date of Submission:

16. Does the Institution have Management Information System?
Yes✓   No

If yes, give a brief description and a list of modules currently operational.
(Maximum 500 words)

Gopalpur College, Gopalpur-on-Sea has a website of its own namely www.gopalpurcollege.ac.in. This college is one of the premier institutions in Odisha which came into existence in the year 1990. The college promotes the culture of decentralization and participative management as per guidelines of Director of Higher Education, Govt. of Odisha and the instructions of University for effective implementation of academic policies, the college has several management information systems which take care of various activities like admissions, office management, student dealings, accounts, examinations, students grievance redressal, etc for its proper functioning of the institution.

- SAMS(STUDENTS ACADEMIC MANAGEMENT SYSTEM)

- HRMS(HUMAN RESOURCE MANAGEMENT SYSTEM)

- PIMS(PERSONAL INFORMATION MANAGEMENT SYSTEM)

- IFMS(INTEGRATED FINANCIAL MANAGEMENT SYSTEM)

e-Scholorship, such as Prerana, e-Medhabruti, National Scholarship, etc

Part-B

CRITERION I - CURRICULAR ASPECTS

1.1 Curriculum Planning and Implementation

1.1.1 Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Gopalpur college was a constituent college of Khallikote University, Berhampur, from the session 2015-16. Now at present the college came under Berhampur University as an affiliated college from the session 2020-21. The curriculum as well as the academic calendar followed by the college is strictly in accordance with the guidelines provided by the affiliated university.

The present syllabus is based on CBCS system which is effective from the session 2015-16. As per the syllabus, academic plan is designed by the faculty members to impart teaching effectively for completion of courses, facilitate optimum learning and publication of result in time. Each department conducts a good number of seminars which are relevant and beneficial to their area of study. Student assessment is done through the different types of class activities. Based on the result of a well structured assessment, students are categorized as advanced, medium and slow learners.

Apart from this, for developing creativity and innovative idea of the students various programmes such as Workshops, Field Study, Skill Development Programme, Quiz and Debate Competitions are undertaken. Eminent personalities from different fields such as Bank, Education, Skill development training and Human Resource Development are invited to share their experiences among the students for their betterment.

Faculty members are encouraged to participate in Refresher Courses, Orientation Courses, Workshops, Symposia and to present papers in Seminars.

Besides these activities, the non-academic activities like Sports and Games, various Cultural Programmes are also conducted. The NSS and YRC units are conducting various social activities and awareness programmes on plantation, Swachh Bharat Abhiyan, Beach-cleaning, AIDS awareness, Blood Donation Camp, Health& Hygiene etc. for inculcating the value system of the students. The learning atmosphere is enriched by the use of smart classes and IT lab. For effective curriculum delivery, all the academic and non-academic activities of the college are well planned.

1.1.2 Certificate/ Diploma Courses introduced during the Academic year

Name of the Certificate Course	Name of the Diploma Courses	Date of introduction and duration	focus on employability/ entrepreneurship	Skill development
---	---	---	---	---

1.2 Academic Flexibility

1.2.1 New programmes/courses introduced during the Academic year

Programme with Code	Date of Introduction	Course with Code	Date of Introduction
---	---	---	---

1.2.2 Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the Academic year.

Name of Programmes adopting CBCS	UG	PG	Date of implementation of CBCS / Elective Course System	UG	PG
BA, B.SC & B.Com (Hons)	✓	---	2015-16	✓	---
Already adopted (mention the year)					

1.2.3 Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Courses
No of Students	NIL	NIL

1.3 Curriculum Enrichment

1.3.1 Value-added courses imparting transferable and life skills offered during the year

Value added courses	Date of introduction	Number of students enrolled
Skill enhancement course has been	From the session 2015-16	All UG Students

introduced from the subjects for U.G courses of CBCS syllabus to enhance the scope for employability of the students. Two AECC and Two SEC subjects has been introduced for Arts, Science and e- Commerce students. Out of these four subjects Environmental Science, Communicative English and e-commerce are taught to the students to enhance their skill.	

1.3.2 Field Projects / Internships under taken during the year

Project/Programme Title	No. of students enrolled for Field Projects / Internships
---	---

1.4 Feedback System

1.4.1 Whether structured feedback received from all the stakeholders.

1) Students	2) Teachers	3) Employers	4) Alumni	5) Parents
Yes	Yes	No	Yes	No

1.4.2 How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback committee is constituted by comprising of IQAC, co-ordinator and heads of all the departments as member. The following steps have been taken in the process of analysis of feedback of the various stakeholders such as Teachers, Students and Alumni.

1. Distribution of feedback forms among the various stakeholders by the feedback committee.
2. Collection of feedback forms from the stakeholders by the feedback committee.
3. Determination of percentage of each category of stakeholders opted for each option of the feedback form.
4. Analysis of feedback particulars.
5. Preparation of feedback report.

For the analysis, feedback is drafted and decoded for its proper comprehension. A parameter-wise analysis is carried out and all aspects pointed out by all the stakeholders are considered with special care and attention. The teachers discuss and evaluate the suggestions received from the different spheres regarding the curriculum.

After preparation of feedback report from the different stakeholders, the different suggestions and productive proposals are submitted to the principal to include in the action plan.

CRITERION II -TEACHING-LEARNING AND EVALUATION

2.1 Student Enrolment and Profile

2.1. 1 Demand Ratio during the year

Name of the Programme	Number of seats available	Number of applications received	Students Enrolled
B.A(Hons)	256	Applications received and scrutinized on online mode by SAMS, dept. of HE, Govt.of Odisha.	184
B.SC(Hons)	192		147
B.Com	192		50

2.2 Catering to Student Diversity				
2.2.1. Student - Full time teacher ratio (current year data)				
Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of full time teachers available in the institution teaching only UG courses	Number of full time teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2020-21	1185	-----	28	-----	-----

2.3 Teaching - Learning Process

2.3.1 Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of teachers on roll	Number of teachers using ICT *(LMS, e-Resources)*	ICT tools and resources available	Number of ICT enabled classrooms	Number of smart classrooms	E-resources and techniques used
28	28	Smart Board, Computer, Internet, Projector, Pen Drive Etc.	03	02	-----

2.3.2 Students mentoring system available in the institution? Give details. (maximum 500 words)

Gopalpur College endow with special attention to each and every student of the college. It is one of the most important activities of the college. The faculty members of each department act as mentors of their respective department students. The mentors are assigned the responsibility to look after the activity, academic problems of the Slow Learners and Advanced Learners, problems faced by the students in the institution and to promote them in the field of their interest. The mentors do take special care of slow learners. Special attention is given to slow learners and scheduled remedial classes for them.

The personal problems of the students are also discussed and taken care of.

The mentors also aware the students about the importance of youth in nation building, maintaining discipline, obeying the rules and regulations of the institution, about different scholarship meant for them and other activities like Anti Ragging, Women Harassment etc. They encourage the students to participate in different activities such as Cultural events, Games and Sports, NSS, YRC activities, etc.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor: Mentee Ratio
1185	28	1:42

2.4 Teacher Profile and Quality				
2.4.1 Number of full time teachers appointed during the year				
No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled duringthe current year	No. of faculty with Ph.D
32	28	04	NIL	15

2.4.2 Honours and recognitions received by teachers
(received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies

-----	-----	-----	-----

2.5 Evaluation Process and Reforms

2.5.1 Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-endexamination	Date of declaration of results of semester-end/ year- end examination
B.A. (Hons)	Economics Education English History IR&PM Odia Political Science	6th Semester	10.08.2020	03.09.2021
B.Sc. (Hons)	Chemistry Mathematics Physics Botany Marine Science Zoology	6th Semester	10.08.2020	03.09.2021
B.Com. (Hons)	Commerce	6th Semester	10.08.2020	03.09.2021

2.5.2 Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The college has framed significant reforms in Continuous Internal Evaluation System at the institute level to improve the academic performance of the students.

Students are made aware of the evaluation process during the orientation programmes conducted prior to the commencement of their respective courses. Academic calendar is given to the students at the beginning of every academic year. Academic performance of the students is assessed through the evaluation system, as the institution conducts regular internal examinations. The commencement of examination is informed to all students well in advance. Examination programme of each academic session is scheduled by the principal and the members of the examination committee consisting of all the HODs. After the examination, the papers are evaluated by the faculty members. The evaluated papers are explained personally to each student. After the internal exam and valuation process, parent teacher meeting are also conducted for discussion relating to the performance of their wards and their necessary improvement. The attendance of students is examined as the eligibility criteria of 75% attendance is mandatory in each semester to appear for University examination.

The institution is also conducting extra classes for the slow learners which are helpful to make them understand at par with the advanced students.

After publication of results by the University, the principal conducts a review meeting for analysis of results with the HODs and the necessary feedback is given to the concerned faculty members. Suggestions from various departments are taken into consideration. The teachers also discuss about new methodologies to be adopted to improve the performance of the students.

2.5.3 Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The academic calendar of the institution is followed in consultation with the academic calendar issued by Director of Higher Education, Govt. of Odisha and the principal of the college prior to the commencement of the academic year. The academic calendar summarizes the schedules of the upcoming yearly activities.

As per the academic calendar the classes are taken up with a view for completion of courses before concernment of University examination. The faculty members of the respective departments gather the syllabus and distribute the course among the students. The HODs in consultation with the other faculty members of the department finalize the distribution of courses based on their choice and area of interest. The students are informed about the course, pattern of question, tentative date/ month of Mid-term & End-term examination. The faculty members prepare the lesson plan before the commencement of the semester. They prepare the timetable as per the guidelines for the number of credit hours in each subject prior to commencement of the semester, indicating the topics to be covered lecture-wise. After approval of the time table by the principal, the same is uploaded in the website and displayed on the notice board. The faculty members are maintaining their lesson plan mentioning the topics to be covered lecture wise for each subject regularly. It is reviewed by the academic bursar and principal in every month.

2.6 Student Performance and Learning Outcomes

2.6.1 Program outcomes, program specific outcomes and course outcomes
for all programs offered by the institution are stated and displayed in website of the institution(to provide the weblink)

<div align="center">Yes</div>

2.6.2 Pass percentage of students

Programme Code	Programme name	Number of students appeared in the final year examination	Number of students passed in final semester/year examination	Pass Percentage
Economics Education English History IR&PM Odia Political Science	B.A. (Hons)	178	147	83%
Chemistry Mathematics Physics Botany Marine Science Zoology	B.Sc. (Hons)	127	118	93%
Commerce	B.Com. (Hons)	56	52	93%

2.7 Student Satisfaction Survey

2.7.1 Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)   Yes

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 Resource Mobilization for Research

3.1.1 Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding Agency	Total grant sanctioned	Amount received during the Academic year
Major projects	---	---	---	---
Minor Projects	---	---	---	---
Interdisciplinary Projects	---	---	---	---
Industry sponsored Projects	---	---	---	---
Projects sponsored by the University/ College	---	---	---	---

Students Research Projects *(other than compulsoryby the College)*	---	---	---	---
International Projects	---	---	---	---
Any other(Specify)	---	---	---	---
Total	---	---	---	---

3.2 Innovation Ecosystem

3.2.1 Workshops/Seminars Conducted on Intellectual Property Rights **(IPR)** and Industry-Academia Innovative practices during the year   Nil

Title of Workshop/Seminar	Name of the Dept.	Date(s)
Webinar on Role of IQAC on Institutional Quality Development	Organized by IQAC	10th February 2021
Workshop on GST and Its Significance in the Present Economic Era	Organized by Department of Commerce & IQAC	02nd September 2021
National Seminar on Understanding on Jagannath Culture – The Symbol of National Integration	Department of History	22nd October 2021

3.2.2 Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of the Awardee	Awarding Agency	Date of Award	Category
---	---	---	---	---

3.2.3 No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Centre	Name	Sponsored by
---	---	---

Name of the Start-up	Nature of Start-up	Date of commencement
---	---	---

3.3 Research Publications and Awards

3.3.1 Incentive to the teachers who receive recognition/awards

State	National	International
---	---	---

3.3.2 Ph. Ds awarded during the year *(applicable for PG College, Research Center)*

Name of the Department	No. of Ph. Ds Awarded
NA	NA

3.3.3 Research Publications in the Journals notified on UGC website during the year

	Department	No. of Publication	Average Impact Factor, if any
National	---	---	---
International	Education	01	---

3.3.4 Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	No. of publication
English	01

3.3.5 Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or Pub Med/ Indian Citation Index

Title of the paper	Name of the author	Title of the journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citations
NIL	NIL	NIL	NIL	NIL	NIL	NIL

3.3.6 h-index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the paper	Name of the author	Title of the journal	Year of publication	h-index	Number of citations excluding self citations	Institutional affiliation as mentioned in the publication
---	---	---	---	---	---	---

3.3.7 Faculty participation in Seminars/Conferences and Symposia during the year :

No. of Faculty	International level	National level	State level	Local level
Attended Seminars/ Workshops/ Webinar	Webinar-21	Webinar-73	Webinar-15	---
Presented papers		02		
Resource Persons			1. Dr. B. N. Patra, Lect. In Commerce, Resource Person at District Industries Centre on EDP Programme, Berhampur, Odisha on 18th Feb 2021

2. Dr. B. N. Patra, Lect. In Commerce, Resource Person at District Industries Centre on EDP Programme, Berhampur, Odisha on 1st Sept 2021 | 1. 1. Dr. P. K. Patnaik, Lect. in Botany, Subject Expert in a Walk In Interview at Aska Science College, Aska, Odisha on 20th Feb 2021

2. Dr. R. Ch. Jena, Sr. Lect. In Pol. Sc., Appointed as Interview Board Member, K.V, Gopalpur Military Station, Odisha on 15th March 2021

3. Dr. R. P. |

| | | | 3. Dr. B. N. Patra, Lect. In Commerce, Resource Person at District Industries Centre on EDP Programme, Berhampur, Odisha on 8th Sept 2021 | Panda, Reader in Zoology, As Subject expert to conduct an interview at A.S.H.S.S, Kshatriyabarpur, Odisha, on 3rd Sept 2021 |
| | | | 4. Dr. B. N. Patra, Lect. In Commerce, Resource Person at District Industries Centre on EDP Programme, Berhampur, Odisha on 23rd Sept 2021 | |

3.4 Extension Activities

3.4.1 Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title ofthe Activities	Organising unit/ agency/ collaborating agency	Number of teachers co-ordinated such activities	Number of students participated in such activities
Gandhi Jayanti	Bharat Scouts and Guide	05	15
Covid - 19 Awareness	NSS Girls Unit	10	20
World AIDS Day	YRC	07	38
Netaji Jayanti	YRC	08	42
National Voters Day	YRC	10	36
Swachh Bharat Abhiyan	NSS Girls Unit	05	20

3.4.2 Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the Activity	Award/recognition	Awarding bodies	No. of Students benefited
Nil	Nil	Nil	Nil

3.4.3 Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of thescheme	Organising unit/ agency/ collaborating agency	Name of the activity	Number of teachers coordinated such activities	Number of students participated in suchactivities
Special	Bharat Scouts and Guide and OSBSG, Bhubaneswar	Vasant Divas	00	02

Special	Bharat Scouts and Guide, Bhubaneswar	Coastal Tracking	01	06
Special	Dept. of Higher Education, Govt. of Odisha	Mo College Abhiyan	32	183
Special	RushabG Technology Private Ltd	Placement Programme	05	52
Special	Bharat Scout and Guides, Bhubaneswar	Rajya Puraskar Award Exam.	02	06

3.5 Collaborations

3.5.1 Number of Collaborative activities for research, faculty exchange, student exchange during the Year

Nature of Activity	Participant	Source of financial support	Duration
1. To enhance teaching and learning activities	5th Semester Mathematics & Zoology Hons. of Kshetra Mohan Science Degree College, Narendrapur		2020-21 (22.11.2021)
2. To enhance teaching and learning activities	6th Semester History & Pol. Sc. Hons. Students of Gopalpur College		2020-21 (24.11.2021)
3.			

3.5.2 Linkages with institutions/industries for internship, on-the-job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration **(From-To)**	participant

Due to COVID-19 pandemic situation the students could not be able to visit any industry for their field work. However, the students prepared their field work on Aska Co-operative Sugar Industries Ltd., Nuagaon, Aska, Odisha by collecting data from secondary sources such as internet, books, journals, reports etc. under the guidance of departmental faculty members and submitted the same to the department.

3.5.3 MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose and Activities	Number of students/teachers participated under MoUs
---	----	---	---

CRITERION IV - INFRASTRUCTURE AND LEARNING RESOURCES

4.1 Physical Facilities

4.1.1 Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure Augmentation	Budget utilized for infrastructure development
11.354 lakhs	0.423 lakhs

4.1.2 Details of augmentation in infrastructure facilities during the year

Facilities	Existing	Newly added
Campus area	5 ACRES	
Class rooms	14	01
Laboratories	05	
Seminar Halls	01	
Classrooms with LCD facilities	02	
Classrooms with Wi-Fi/ LAN	02	
Seminar halls with ICT facilities	01	
Video Centre		
No. of important equipments purchased (≥ 1-0 lakh) during the current year.		02
Value of the equipment purchased during the year (Rs. in Lakhs)		Rs. 3,25,477/-
Others		

4.2 Library as a Learning Resource

4.2.1 Library is automated {Integrated Library Management System -ILMS}

Name of the ILMS Software	Nature of automation (fully or partially)	Version	Year of automation

4.2.1 Library Services:

	Existing		Newly added		Total	
	No.	Value (in Rs.)	No.	Value (in Rs.)	No.	Value (in Rs.)
Text Books	3151	557182	2	340	3153	557522
Reference Books	6316	1013061	0	0	6316	1013061
e-Books						
Journals	718	39072	0	0	718	39072
e-Journals						
Digital Database						
CD & Video						
Library automation						
Weeding (Hard & Soft)						
Others (specify)						

4.3 IT Infrastructure

4.3.1 Technology Upgradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Available band width (MGBPS)	Others
Existing	34	11	02	-----	---	09	14	202	---
Added	06	--	---	---	--	06	---	---	---
Total	40	11	02	---	---	15	14	202	---

4.3.2 Bandwidth available of internet connection in the Institution (Leased line) 02

202 MBPS /GBPS

4.3.3 Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
---	---

4.3.4 E-content developed by teachers such as: e-PG-Pathshala, CEC (under e-PG-Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the module	Platform on which module is developed	Date of launching e - content

4.4 Maintenance of Campus Infrastructure

4.4.1 Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned budget on academic facilities	Expenditure incurred on maintenance ofacademic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
---	3.495 lakhs	---	0.8240 lakhs

4.4.2 Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. *(maximum 500 words)* (information to be available in institutional Website, provide link)

The institution is committed to provide sufficient resources for upgrading its physical and academic facilities. The infrastructure facilities of the college are timely upgraded and maintained. The IQAC submits its proposal for the infrastructure development to the principal. There are different committees such as Infrastructure committee, Project Management Unit of RUSA grant, UGC Planning Committee, Library Committee, Purchase Committee etc. Depending upon the nature of upgrading the physical and academic facilities, the principal after obtaining the approval in the respective committee presents the proposals before the governing body for final decision on priority basis. The class rooms including the furniture's, doors & windows are regularly cleaned by the sweeper of the college. The rooms are properly maintained and installed with green boards for the use of teachers.

COMPUTERS: There are 40 numbers of computers. Computers are used for both academic and non-academic purposes. The college has a Computer Laboratory which is used by the students. All the computers are maintained properly for the best use from the college development with the help of trained personnel. The Smart Class rooms and a Language Laboratory are also maintained properly to enhance the teaching & learning of students.

CLASSROOMS: Maintenance of the classroom including furniture, doors, windows are cleaning regularly.

LABORATORIES: Normally, at the end of academic session the HODs of each science subject submit their requirement of new equipments and repair of equipments to the principal. The instruments are repaired by the professionals and if necessary, replaced and kept ready for the use before the commencement of the new academic session. All the departments maintain separate stock register to record all the laboratory articles.

LIBRARY: The institution is committed to provide library facilities for students to enhance their knowledge. Librarian takes initiative for the requirement and maintenance of library facilities with the help of library assistants. The library committee plays an active role for smooth functioning of library. The library assistant takes care of the books, journals & reports and ensures they are in good conditions under the supervision of Librarian. The stock verification of library books is done every year. After receiving the required book list from the HODs, the principal takes necessary steps by calling quotations for purchase of new books.

SPORTS AND GAMES: Health education is another important factor to facilitate the students. The Athletic Committee monitors the maintenance of sports equipments and services.

A gymnasium is functioning with improved equipments. Besides, the gymnasium students are given Yoga practice/ Training. Sports and Athletic activities are conducted every year in the month of January in the college. The Annual Athletic Function is held to encourage the students to participate in different events. Students are participating in different sports and athletic events organized at inter college and inter university level. The Physical Education Teacher looks after the maintenance of sports and athletic equipments& facilities every year before conducting the sports and athletic events.

CRITERION V - STUDENT SUPPORT AND PROGRESSION

5.1 Student Support

5.1.1 Scholarships and Financial Support

	Name /Title of the scheme	Number of students	Amount in Rupees
Financial support from State Govt.	PRERANA	11	95652
Financial support from other sources	Tata Jyoti Fellowship	01	8500
Financial support from institution			
Financial support from other sources			
a) National			
b) International			

5.1.2 Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Yoga & Meditation	21.06.2021	21	Yoga Teacher

5.1.3 Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students by Guidance for Competitive examination	Number of benefited students by Career Counselling activities	Number of students who have passed in the competitive exam	Number of students placed
2020-21	1.Awareness on Placement Programme organised by RushabG Technology Private Ltd, IQAC & Career Placement Cell	52	52	….	…
	2. Placement Awareness Programme Organised by Vanik Pvt Ltd, Career Counseling Cell and IQAC	89	89	…	…

5.1.4 Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	No. of grievances redressed	Average number of days for grievance redressal
Nil	Nil	NA

5.2 Student Progression

5.2.1 Details of campus placement during the year

On campus	Off Campus

Name of Organizations Visited	Number of Students Participated	Number of Students Placed	Name of Organizations Visited	Number of Students Participated	Number of Students Placed
-----	-----	-----	-----	-----	03

5.2.2 Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of Programme admitted to
2020-21	Athulya S Nath	B.Sc.	Mathematics	Asain School of Business, Trivandrum	M.B.A
	V. Pavan Kumar	B. Com.	Commerce	Khallikote Unitary University, Berhampur	M.F.A
	Manoj Kumar Panigrahi	B. Com.	Commerce	Khallikote Unitary University, Berhampur	M.F.A
	Biswajit Parida	B.Sc.	Physics	GIET, Gunupur	MCA
	Priyanka Priyadarsini Behera	B.A.	English	OSOU, Sambalpur	M.A. in English

5.2.3 Students qualifying in state/ national/ international level examinations during the year (eg: NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	No. of Students selected/ qualifying	Registration number/roll number for the exam
NET	1. T.Sony 2. Srikanta Dakua	1. Roll No. OR0351700092 2. Roll No. OR0351700001
SET	---	---
SLET	---	---
GATE	---	---
GMAT	---	---
CAT	---	---
GRE	---	---
TOFEL	---	---
Civil Services	---	---
State Government Services	---	---
Any Other	---	---

5.2.4 Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Participants
---	---	---

5.3 Student Participation and Activities

5.3.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/ medal	National/ International	Sports	Cultural	Student ID number	Name of the student
---	---	---	---	---	---	---

Due to COVID-19 Pandemic sports & cultural activities are cancelled.

5.3.2 Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Keeping in view of the Covid-19 pandemic, the department of Higher Education, Government of Odisha, in its circular declared the cancellation of student union election for the session 2020-21. Due to the cancellation of students' union election, the students could not participate in different bodies which the union usually was conducting.

5.3 Alumni Engagement

5.3.1 Whether the institution has registered Alumni Association? Yes/No, if yes give details (maximum 500 words):   NO

5.3.2 No. of ~~registered~~ enrolled Alumni: 273

5.3.3 Alumni contribution during the year (in Rupees) **: NIL**

5.3.4 Meetings/activities organized by Alumni Association **:**

The Alumni Association has proposed to the principal for construction of additional class room, to improve library facilities for the students, to enhance the teaching and learning process and to follow SOP of Covid–19 pandemic.

CRITERION VI -GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 Institutional Vision and Leadership

6.1.1 Mention two practices of decentralization and participative management during the last year (maximum 500 words)

<u>VISION</u>

To be a premier Educational Institution for the socially, economically and educationally backward youth of local community in particular and others in general by providing excellent educational opportunities that are responsive to the needs of the students, and empowering them to meet and exceed the challenges as active participants in shaping the future of the country.

<u>MISSION</u>

- To foster academic and career success of students through quality education, development of critical thinking, effective communication, creativity, and cultural awareness in a safe, accessible and affordable learning environment.
- To inculcate high ethical and moral values, discipline, hard-working spirit and positive thinking in students for moulding them into responsible future citizens and good human beings.

- To provide the support system that is necessary for building their career through proper guidance and career counselling.
- To achieve academic excellence through introduction of ICT and popular digital educational tools for advanced teaching and learning.
- Meeting the new dimensions of education by providing skill-based techniques.
- Promoting education through conduct of college, state and national level seminars, symposiums and workshops.
- Promoting the spirit of cooperation and self-help among students through participation in extension activities like NSS, YRC, Self-defence, Scouts and Guides, etc.

The college is providing autonomy to all functionaries on working towards decentralized governance system. Institution has a well organized governing body. The president and other members of governing body meets periodically to review the infrastructure developmental works of and teaching learning processes. The principal distributes co-curricular activities and extracurricular activities among the staff members at the beginning of the each academic session. The principal, the teaching and non-teaching staff play a vital role to design and implement the quality policies and plans. The following committees are functioning under the principal as head of the college.

1. College Development Authority
2. UGC Committee
3. IQAC Committee
4. RUSA Committee
5. Budget Committee
6. Purchase Committee
7. Examination Cell
8. Grievance Redressal Cell
9. Discipline Committee
10. Feedback Committee
11. Anti-Ragging Committee
12. Career Guidance and Placement Cell
13. Sexual Harassment & Women's Empowerment Cell

The above committees are functioning in a democratic and transparent manner to provide the stakeholders good governance and academic friendly environment in the college.

6.1.2 Does the institution have a Management Information System (MIS)?

Yes/No/Partial: Yes

6.2 Strategy Development and Deployment

6.2.1 Quality improvement strategies adopted by the institution for each of the following (with in 100 words each)**:**

❖ Curriculum Development:

Institution was a constituent college of Khallikote University. The faculty members of the various departments participate in course restructuring and revision committees constituted by university for UG curriculum. The IQAC plays an important role for all round development of academic curriculum.

❖ Teaching and Learning:

The principal assigns the duty as the Academic Bursar to one of the senior faculty member to look after the academic development and progress of the teaching learning process. Most of the faculty members are experienced and dedicated to their profession. Some faculty members use ICT enabled teaching

methodologies. In order to improve the standard of slow learners, faculty members take extra classes and provide study materials. Students are encouraged to participate in the Seminars, Workshops, Study tours and field visits.

❖   Examination and Evaluation:

It is one of the essential elements of the teaching learning process. Institution conducts regular internal examinations and class tests semester wise. After the examination, the papers are evaluated by the faculty members. The evaluated papers are explained personally to each student and parent teacher meeting are also conducted for discussion relating to the performance of their wards and their necessary improvement.

❖   Research and Development

Institution encourages the faculty members to apply for Minor / Major research projects to different institutions. Departmental seminars are regularly conducted by inviting external resource persons from university and different leading colleges. Faculty members are motivated to present papers by attending seminars and to publish in journals.

❖   Library, ICT and Physical Infrastructure / Instrumentation

The college has a well equipped library and reading room for teachers and students. Two Smart Class Rooms with projectors are available to encourage the teachers to provide ICT enabled teaching methods using power point presentation to the students.

❖   Human Resource Management

The college organizes various activities by the NSS and YRC units for the students as a premier human resource. The faculty members encourage to equip themselves by attending Refresher Courses, Orientation Courses, Workshops, etc.

❖   Industry Interaction / Collaboration

Institution has linkages for faculty exchange programmes with higher educational institutions, field visit and MOU with industries. As per the regulation of the university, the Industrial Relations and Personnel Management (IR & PM) Honours final year students visit the industry for their field work, the student visited the industry to gain practical knowledge from the live situation. The students submit their field work report to the department after preparing the same under the guidance of department faculty members.

❖   Admission of Students

The admission of the students is carried out to various programmes under the rules and regulations of Higher Education Department, Govt. of Odisha under Student Academic Management System (SAMS) on merit basis. The duty of admission is assigned by the Principal to the experienced faculties for smooth conduct of admissions.

6.2.2 : Implementation of e-governance in areas of operations:

❖   Planning and Development:

Development committee of the institution frames policies for the future growth and development. HRMS: A Human Resources Management System is software developed for payment of salary and arrears of employees of the college. The service book of each employee is uploaded in the HRMS which facilitates the employee to get information of all transactions during his/her service career.
PIMS: Personal Information Management System is a type of application software that functions as an information management tool, PIM tool's purpose is to facilitate the recordings of certain types of personal information.

❖   Administration:

All the rules and regulations issued by Higher Education Department, Government of Odisha and University are followed by the institution. The college receives all the notification and orders from Department of Higher Education through e-mail of the college and also makes all the correspondences by online.

❖   Finance and Accounts:

The institution uses IMFS, an integrated financial management system to manage spending, payment processing, budgeting for the employees.

❖   Student Admission and Support:

The software developed by OCAC, Govt. of Odisha under Student Academic Management System (SAMS) regulates admission into different undergraduate programmes in the higher

education institutions of the state. The entire process of admission is under e -Admission. The college website clearly mentions the admission process of the college.

❖ Examination

All the examinations are conducted by the institution as per the guidelines issued by the University. All the activities relating to examination such as registration, form fill up and publication of examination result are done through online.

6.3 Faculty Empowerment Strategies

6.3.1 Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
NIL	NIL	NIL	NIL	NIL

6.3.2 Number of professional development / administrative training programmes organized by the College for teaching and non-teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	Dates (from-to)	No. of participants (Teaching staff)	No. of participants (Non-teaching staff)
2020-21	Teaching & Learning development through ICT	---	25.06.2021	25	---

6.3.3 No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	Date and Duration (from – to)
Online Refresher Course for Rover Scouts Leader/Ranger Leader	1.Sri G. Gajapati Rao, Rover Leader	19.11.2020 to 21.11.2020

6.3.4 Faculty and Staff recruitment (no. for permanent/fulltime recruitment):

Teaching		Non-teaching	
Permanent	Fulltime	Permanent	Fulltime/temporary
---	---	---	Temporary : 08

6.3.5 Welfare schemes for

Teaching	Yes
Non-Teaching	Yes
Students	Yes

6.4 Financial Management and Resource Mobilization

6.4.1 Institution conducts internal and external financial audits regularly
  (with in 100 words each)

The college follows all the norms and conditions of Govt. Of Odisha for the financial transactions. All the payments are made either electronically or through cheque. The Govt. of Odisha appoints Local Fund Auditor / Charted Accountant for financial audit of the institution every year. All bills and vouchers are verified by the external auditor with reference to cash book and the audit report is received from the Auditor. After receiving the audit report if any irregularity found, necessary steps are taken by the management to avoid recurrence of errors and directs the concerned authority to follow the instructions as per the report of Auditor.

6.4.2 Funds / Grants received from management, non-government bodies, individuals, philanthropies
  during the year(not covered in Criterion III)

Name of the Non-Government funding agencies/ individuals	Funds/ Grants received in Rs.	Purpose
---	---	--

6.4.2 Total corpus fund generated	NIL

6.5 Internal Quality Assurance System

6.5.1 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/ No	Agency	Yes/No	Authority
Academic			Yes	Academic Bursar
Administrative			Yes	Administrative Bursar

6.5.2 Activities and support from the Parent – Teacher Association (at least three)

The college conducts Parent Teacher meeting in every year after the completion of internal examinations. It helps the parent to understand the problems faced by their wards. In the meeting the parent gives suggestion in the following matter.

1. Academic growth of institution

2. To meet the educational needs of the student

3. To promote good relationship among the members of teaching staff, students and parent.

6.5.3 Development programmes for support staff (at least three)

The institution encourages the support staff to the computers for all official works. The DEO gives training to the support staff in computer laboratory during their off time. The DEO also provides training to the support staff to use the HRMS (Human Resource Management System) portal of Higher Education Department, Govt. of Odisha, for all administrative and financial aspects of the college.

6.5.4 Post Accreditation initiative(s) (mention at least three)

6.5.5

a. Submission of Data for AISHE portal   : (Yes /No)   No
b. Participation in NIRF   : (Yes /No)   No
c. ISO Certification   : (Yes /No)   No
d. NBA or any other quality audit   : (Yes /No)   No

6.5.6 Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting activity	Duration (from---- to------)	Number of participants
2020-21	1. Orientation Programme for freshers	15.10.2021	15.10.2021	+3 1st year students
	2. National Webinar organized on "Role of IQAC on Institutional Quality Development"	10.02.2021	10.02.2021	233
	3. Workshop on G.S.T. Organised by Commerce Dept. and IQAC	02.09.2021	02.09.2021	66
	4. National Seminar Organised by History Department on "Understanding Shree Jagannath Culture: The Symbol of National Integration"	22.10.2021	22.10.2021	152
	5. Faculty Exchange Programme to Kshetra Mohan Science Degree College, Narendrapur	22.11.2020	22.11.2020 & 24.11.2020	4 Faculties

CRITERION VII - INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period **(from-to)**	Participants	
		Female	Male
---	---	---	---

7.1.2 Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:
Percentage of power requirement of the College met by the renewable energy sources

Percentage of power requirement of the College met by the renewable energy sources
1. The institution creates environment consciousness by organizing different activities under NSS, and YRC Units.
2. The college organizes plantation programmes by the students in the campus and in the adopted villages to reduce heat and CO_2 level.

The college has provided water harvesting project to harness rain water and installed the solar lights to reduce the use of conventional sources of energy in the campus.

7.1.3 Differently abled (Divyangjan) friendliness

Items Facilities	Yes/No	No. of Beneficiaries
Physical facilities	Yes	
Provision for lift	No	
Ramp/ Rails	Ramp	
Braille Software/facilities		
Rest Rooms		
Scribes for examination		
Special skill development for differently abled students		
Any other similar facility		

7.1.4 Inclusion and Situatedness   No

Enlist most important initiatives taken to address locational advantages and disadvantages during the year

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date and duration of the initiative	Name of the initiative	Issues addressed	Number of participating students and staff
2020	1	1	02.10.2020	BSG	Gandhi Jayanti	20
2020	1	1	03.11.2020	NSS GIRL'S UNIT	Covid-19 Awareness	30
2020	1	1	01.12.2020	YRC	World AIDS Day	38
2021	1	1	23.01.2021	YRC	Netaji Jayanti	42
2021	1	1	02.04.2021	NSS GIRL'S UNIT	Swachh Bharat Abhijan	25

7.1.5 Human Values and Professional Ethics

Code of conduct (handbooks) for various stakeholders

Title	Date of Publication	Follow up (maximum 100 words each)
Calendar	Reopening Day after Summer Vacation	After summer vacation the college calendar is given to the newly admitted students during the orientation programme at the beginning of the calendar year

7.1.6 Activities conducted for promotion of universal Values and Ethics

Activity	Duration (from-------to ------)	Number of participants
National Voters Day	25.01.2021	36
Mo College Abhijan	21.03.2021	215

7.1.7 Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Waste is collected, segregated and disposed in an eco-friendly manner
2. Biodegradable waste is used in vermi - compost.
3. The NSS and YRC volunteers are keen interested to keep the campus plastic-free.
4. The college also maintain herbal garden to familiarize students with the methodology of organic farming.
5. Eco-friendly orientation is consciously cultivated among students by organizing various awareness programmes such as Swachh Bharat and Vano mahotsav.
6. Water-harvesting project has been established in the college.
7. Solar lights have been installed in the college premises.

7.2 Best Practices

Describe at least two institutional best practices
Upload details of two best practices successfully implemented by the
institution as per NAAC format in your institution website, provide the link

The college has adopted the best practices such as
   1. Skill Addition and Capacity Building through Participation
   The skill addition and capacity building through participation practice is to fulfill the following objectives:
1. To make them self reliant.
2. To give students the much needed extra confidence to face the future challenges of life.
3. To make students more employable as compared to others.
4. To give alternative options for earning livelihood.
5. To not restrict students into convention career options rather opt for livelihoods of their area of interest
During the 2020-21 session, the college was not able to provide training programme to the students due to the Covid-19 pandemic situations.

   2. A Clean & Green Campus.
   The second best practice has been adopted the institution on "A Clean & Green Campus" keeping in view the following objectives:
1. To plant more number of trees in the campus
2. To create a pollution free atmosphere
3. To save & conserve energy.
4. To save water by limiting its wastage.
5. To develop a solid waste management system.

7.3 Institutional Distinctiveness

Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust
Provide the web link of the institution in not more than 500 words

The college established in the year 1990 in the International Tourist place i.e. Gopalpur on sea, under Ganjam district in Odisha. The college with its motto "Satyamev Jayate" believes that truth is always victorious in the advancement of learning and wisdom. In adherence to its vision of holistic development of students, the college has moved every inch forward with very carefully taken steps to uplift the educational, moral and socio-economic standard of the students belonging to the area, which is predominantly in habited by the Fisherman Community and other Backward Classes. As a part of its attempt to achieve the objectives, the college has undertaken various programmes, methods and strategies, suitable for its students to learn and grow as worthy human resource. The college organizes every possible activity for students to get maximum exposure. It has been gaining momentum in the academic heights and one of the reputed institutes in the state. The college conducts awareness programmes to unite the learning of its students with the responsibility of the society.
The prime focus of the college has always been to spread higher education and eradicate the darkness of ignorance and illiteracy and enlighten all with knowledge, love for peace and desire for prosperity. For this all the staff members of the college are working dedicatedly with full commitment for academic enrichment of students. Emphasis is always given on the modern and innovative ways of teaching. Apart from class room teaching Seminars, Symposiums and Workshops are conducted on regular basis to develop communication skill and public speaking ability of the students. Besides, the college conducted different extension activities by the NSS and YRC Units. These units provide the students opportunities to get trained as organised, committed, skilled and disciplined human resource of the country.

8. **Future Plans of action for next academic year 2021-22 (500 words)**

1. Construction of additional class rooms under State Government Infrastructure Grant.

2. Preparation of SSR for submission to NAAC for accreditation.

3. To conduct National Level, State level & Departmental Seminars.

4. To organize Alumni and Parent Teacher Meeting in the college.

5. To organize Career Counselling Programme to create awareness among students.

6. To organize a mega Blood Donation Camp.

7. Utilization of RUSA Grant for construction of new building.

8. To organize Self – Defence Training for Girls student.

9. To conduct different extension activities by NSS, YRC and Scout & Guide.

10. To organize Gander Sensitization Programme.

11. To establish e-library and develop the infrastructure of library.

Name Dr. Ram Chandra Jena   *Name Dr. Bipra Charan Mahankuda*

Co-ordinator, IQAC   *Principal, Chairperson, IQAC*

Signature of the Coordinator, IQAC   *Signature of the Chairperson, IQAC*

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Abbreviations:

CAS	-	Career Advancement
SchemeCAT	-	Common Admission
Test CBCS	-	Choice Based Credit
System CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for
Excellence DPE	-	Department with Potential for
ExcellenceGATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education
Institution SAP	-	Special Assistance
ProgrammeSF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education
Institution		

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For Communication with NAAC

The Director

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