

Ability Enhancement Compulsory course for Commerce

Semester 1

Paper: 1 Marks:100 Credits:02

This course aims at enhancing the English language proficiency of undergraduate students in humanity, science and commerce streams to prepare them for the academic, social and professional expectations during and after the course. The course will help develop academic and social English competencies in speaking, listening, pronunciation, reading and writing, grammar and usage, vocabulary, syntax, and rhetorical patterns.

Unit1 [30]

Reading Comprehension

- Locate and remember the most important points in the reading
- Interpret and evaluate events, ideas, and information
- Read “ between the lines” to understand underlying meanings
- Connect information to what the already know

Unit 2 [30]

Writing

1. Expanding an Idea
2. Writing a Memo
3. News Story
4. Setting in Creative Writing
5. Writing a Business Letter
6. Letters to the Editor
7. CV & Resume Writing
8. Dialog Writing
9. Covering Letter
10. Writing Formal Email
11. Note Making
12. Information Transfer
13. Interviewing for news papers

Unit 3 [12]

Language functions in listening and conversation

1. Discussion on a given topic in pairs
2. Speaking on a given topic individually

(Practice to be given speaking actives from the prescribed textbooks)

Grammar and Usage [28]

1. Simple and compound Sentences
2. Phrasal Verbs
3. Collocation
4. Using Modals
5. Use of Passives
6. Use of Prepositions
7. Common error in English language

Examination Pattern

Each reading and writing question will invite a 200 word response.

Language function questions set in context will carry 01 mark per response. There will be 15 bit questions.

Midterm test	[20 marks]
Writing : 1 question	04 x 02qn = 08 marks
Speaking: 2 questions	06 x 02qn =12 marks
Total	10 marks

Final Semester Examination

Unit 1: Reading: 05 questions (3 prose and two poetry questions)	06 x 05 qns = 30 marks
Unit 2: Writing: 03 questions	10 x 3 qns = 30 marks
Unit 3: Grammar & usage: 10 qns	02 x 10 qns = 20 marks
Total	80 marks

Grammar questions must be set in contexts; not as isolated sentences as used for practice in the prescribed textbook.

Book Prescribed

Vistas and Visions: An Anthology of Prose and Poetry. (Ed.) Kalyani Samantray, Himansu S. Mohapatra, Jatindra k.Nayak, Gopa Ranjan Mishra, Arun Kumar Mohanty. OBS

Text to be studied

(For Commerce)

Prose

- The Last Leaf
- Ecology and Society
- How Wealth Accumulates and men Decay
- The Open Window

Poetry

- One Day I Wrote Her Name
- Kubla Khan
- Meeting Poets

All grammar and writing activities in the textbook.